

Food Safety Investigations and Product Traceback Form

This form can be used during a national or provincial outbreak investigation when food premises site visit(s) are requested or required. It may also be used for local outbreaks at the discretion of the health unit. The form is intended to aid inspectors in collecting product details that are either food item(s) of interest or food sample(s) collected during the site visit. It is not intended to replace PHO's Food Bacteriology Requisition form, and it is also not a requirement to submit the completed form to PHO.

Outbreak

Investigation name:

Outbreak

number:

Name of lead inspector (involved in site visit):

Name all other inspector(s) (involved in site visit):

A.

B.

C.

Premises Details:

Name:

Date of visit:

Address:

City:

Province:

Contact information: Phone:

Email:

Note: Contact the environmental laboratory through PHO Laboratory Customer Service Centre at 416-235-6556 or toll free 1-877-604-4567 for any additional questions on food testing.

Product Name:	Food Item 1	Food Item 2	Food Item 3
Product Common Name (type):			
Product Brand Name:			
Sample Details:			
Sample type:			
Was it the same lot as what the case consumed during their exposure period?:			
Storage Condition ¹ :			
Date Received from Supplier:			
Handling Details:			
On-site processing / handling and preparation:			

Product Details:	Food Item 1	Food Item 2	Food Item 3
<p>Universal Product Code or Price Look-Up Code²:</p> <p>Production Code, Lot Code, or Identifying Number:</p> <p>Best Before Date / Use by date (date as per packaging):</p> <p>Unit Size:</p>			
<p>Distributor / Supplier's</p> <p>Name:</p> <p>Address:</p> <p>City:</p> <p>Province / State:</p> <p>Country:</p>			
<p>Producer / Manufacturer's</p> <p>Name:</p> <p>Address:</p> <p>City:</p> <p>Province / State:</p> <p>Country:</p>			
<p>Other Details³:</p>			

¹ Example: dry storage, refrigerated or frozen
² Universal Product Code is usually 12 digits, Price Look-Up Code is usually 4 digits
³ Example: order frequency

